



TREE MAINTENANCE SUPERVISOR

Job Code: 6021

EEO Class Code: Service Maintenance

Union Status: AFSCME

FLSA Code: Non-Exempt

Salary Grade: o209

NATURE OF WORK

This is responsible skilled work in directing the trimming, topping, spraying, planting, and removal of trees and shrubbery, including the operation of related automotive and mechanical equipment.

ILLUSTRATIVE EXAMPLES OF ESSENTIAL DUTIES

- Schedules and assigns the work of skilled and unskilled workers engaged in such activities as: pruning, cultivating, topping, transplanting, spraying, and removing of trees, sometimes working at considerable heights in cutting back tops of trees and removing low hanging branches of trees and shrubs
- Supervises and checks the work of the crews on an ongoing, daily basis
- Directs and supervises the operation of tree planting, trimming, spraying, and removal equipment and related mechanical equipment
- Performs preventive maintenance in the care of assigned equipment
- Supervises the clearance of brush in order to improve visibility at street intersections and the removal of fallen trees from traffic lanes
- Seals wounds caused by removing branches and treats tree cavities caused by rotting
- Coordinates the transportation of workers, equipment, and materials to and from work locations
- Evaluates the equipment needed by assigned crews to carry out all assignments
- Recommends the purchase of equipment, supplies, and plant material
- Develops and implements safety programs and training of workers
- Keeps time records and makes reports
- Performs related work as required

KNOWLEDGE, SKILLS AND ABILITIES

- Considerable knowledge of the methods and equipment used in planting, pruning, treatment, and removal of trees
- Considerable knowledge of the hazards involved in related work and of the necessary precautionary measures to be observed
- Knowledge of characteristics and structure of the various local trees and shrubbery
- Knowledge of rigging and methods of slinging trees for lifting and moving
- Some knowledge of insecticides, fungicides, herbicides, and other spray materials and skill in their application
- Skill in the use of saws, pole shears, axes, sledge hammers, and other standard tree maintenance tools and equipment
- Ability to instruct and direct subordinate employees in proper tree planting, trimming, topping, and removal methods
- Ability to keep simple records

MINIMUM REQUIREMENTS

- Employed by the City for the past one (1) year (part-time will be prorated)
- Valid Florida driver's license
- Obtain Florida Class "B" Commercial Driver's License within 90 days of appointment
- Two (2) years' full-time experience in the tree trimming, spraying, planting, and maintenance of trees including the operation of related automotive and mechanical equipment
- One (1) year supervisory experience

PHYSICAL REQUIREMENTS

- Physical ability to effectively use and operate various items of tree planting, trimming, spraying and removal equipment
- Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact
- Some standing, walking, moving, climbing, lifting, carrying, bending, kneeling, crawling, reaching, handling, pushing, and pulling in the demonstration and performance of tree maintenance techniques

SUPERVISION RECEIVED

- General and specific assignments are received
- Work is performed with latitude for the use of independent judgment in the selection of work methods and is subject to close review

SUPERVISION EXERCISED

- Assigns and directs the work of skilled and unskilled workers detailed to tree maintenance operations
- Moves among work sites daily to direct and train workers and observes work
- Apprises crews of standard safety regulations and applicable precautionary measures when necessary